

COMMUNITY BRIDGES, INC.

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on any basis including race, color, age, sex, religion, disability, or national origin.

| APPLICANT INFORMATION | | | | | | | | | | | | | | | |
|---|--|------------------------------|--|-----------------------------|-------|--|--|-----------------------------|------------------------------|----------------------------------|-----------------------------|---------------------------------|------------------------------|----------------------------------|-------------------------------------|
| Last Name | | | | | First | | | | M.I. | | Date | | | | |
| Street Address | | | | | | | | Apartment/Unit # | | | | | | | |
| City | | | | | State | | | | ZIP | | | | | | |
| Phone (s) | | | | | | E-mail Address | | | | | | | | | |
| Date Available | | | | Last four digits of SSN | | XXX – XX– | | Desired Salary | | \$ | | | | | |
| Position Applied for | | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | If no, are you authorized to work in the U.S.? | | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | | | |
| Have you ever worked for this company? | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | If so, when? | | | | | | | | | |
| Are you employed now? | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | If so, may we contact your employer? | | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | | | |
| Due to our industry, our positions require you meet the age requirement of 21 years old or older. Are you 21 years or older? Yes ___ No ___ | | | | | | | | | | | | | | | |
| How did you hear about the position? | | | | | | | | | | | | | | | |
| EDUCATION AND OFFICE SKILLS | | | | | | | | | | | | | | | |
| High School | | | | | | Address | | | | | | | | | |
| From | | To | | Did you graduate? | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | | | | | | |
| College or Trade School | | | | | | Address | | | | | | | | | |
| From | | To | | Did you graduate? | | YES <input type="checkbox"/> | | NO <input type="checkbox"/> | | Degree | | | | | |
| Years of Typing Experience | | | | Words Per Minute | | | | Other Office Equipment Used | | Printer <input type="checkbox"/> | | Copier <input type="checkbox"/> | Fax <input type="checkbox"/> | Scanner <input type="checkbox"/> | Calculator <input type="checkbox"/> |
| Computer Software and Hardware Experience | | | | | | | | | | | | | | | |
| HAVE YOU BEEN CONVICTED OF A FELONY OR MISDEMEANOR? YES ___ NO ___ | | | | | | | | | | | | | | | |
| If Yes, Describe | | | | | | | | | | | | | | | |
| EMPLOYMENT HISTORY (LIST PRESENT OR MOST RECENT POSITIONS FIRST) | | | | | | | | | | | | | | | |
| Company | | | | | | Phone | | | | | | | | | |
| Address | | | | | | Name and Position of Supervisor | | | | | | | | | |
| Job Title | | | | | | Starting Salary | | \$ | | Ending Salary | | \$ | | | |
| Responsibilities | | | | | | | | | | | | | | | |

| | | | | | |
|--|--|----|-----------------|---------------------------------|-----------------------------|
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| EMPLOYMENT HISTORY (CONTINUED) | | | | | |
| Company | | | | Phone | |
| Address | | | | Name and Position of Supervisor | |
| Job Title | | | Starting Salary | \$ | Ending Salary \$ |
| Responsibilities | | | | | |
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Company | | | | Phone | |
| Address | | | | Name and Position of Supervisor | |
| Job Title | | | Starting Salary | \$ | Ending Salary \$ |
| Responsibilities | | | | | |
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Company | | | | Phone | |
| Address | | | | Name and Position of Supervisor | |
| Job Title | | | Starting Salary | \$ | Ending Salary \$ |
| Responsibilities | | | | | |
| From | | To | | Reason for Leaving | |
| May we contact your previous supervisor for a reference? | | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| MILITARY SERVICE | | | | | |
| Branch | | | | From | To |
| Rank at Discharge | | | | Type of Discharge | |
| If other than honorable, explain | | | | | |
| | | | | | |
| DISCLAIMER, AUTHORIZATION AND SIGNATURE | | | | | |
| I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME. | | | | | |
| IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO COMMUNITY BRIDGES INC WORKSITE'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT | | | | | |

NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION.

I ALSO UNDERSTAND THAT THE TERMS AND CONDITION OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE, AT ANY TIME BY COMMUNITY BRIDGES INC. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN ITS CHIEF EXECUTIVE OFFICER, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE CHIEF EXECUTIVE OFFICER, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING. I FURTHER AUTHORIZE COMMUNITY BRIDGES INC TO CONDUCT A BACKGROUND, REFERENCE, EMPLOYMENT AND/OR EDUCATIONAL VERIFICATION CHECKS PRIOR TO ANY OFFER OF EMPLOYMENT.

| | | | |
|-----------|--|------|--|
| Signature | | Date | |
|-----------|--|------|--|